

**Town of Sturbridge
Finance Committee
Meeting Minutes
April 16, 2013**

Attendees: Kevin Smith (KS), Prescott Arndt (SA), Bob Jepson (BJ), Joni Light (JL), Laurance Morrison (LM), Kathy Neal (KN), Mike Serio (MS), Arnold Wilson (AW)

Guests: Linda Cocalis, Board of Health; Alyssa Rusiecki, Health Agent

Meeting was called to order at 7:00 PM in the Center Office Building.

Linda Cocalis noted some themes used by the Board of Health (BOH) in developing their budget recommendations. These include: new Title 5 mandates from the State; increasing role of the BOH in emergency management; and, contemplating worst case scenarios for their requests. She also noted that the responsibilities of the Barn Inspector have been included in the role of the Animal Control Officer.

LM made motion to recommend the amount of \$0.00 for the Inspections & Testing Lake Testing account (15202-53120); seconded by MS. So voted, 8 – 0.

LM made motion to recommend the amount of \$13,725.00 for the Public Accommodation Inspector account (15202-53150); seconded by MS. So voted, 8 – 0.

LM made motion to recommend the amount of \$0.00 for the Barn Inspector account (15202-53160); seconded by MS. So voted, 8 – 0.

KS asked if the Pool Inspector was a stipend position. LM answered affirmatively. KS asked if it was an oversight that the position did not receive a COLA adjustment. LM believed that was the case. Applying the 2.5% COLA to the position, it would total \$3,075.00

LM made motion to recommend the amount of \$3,075.00 for the Pool Inspector account (15202-53130); seconded by MS. So voted, 8 – 0.

AW made motion to recommend the amount of \$4,000.00 for the Community Health Care account (15152-53850); seconded by BJ. So voted, 7 – 1.

LM made motion to recommend the amount of \$0.00 for the BOH Board Salaries account (15101-51100); seconded by MS. So voted, 8 – 0.

LM made motion to recommend the amount of \$64,575.00 for the BOH Department Head Salary account (15101-51120); seconded by MS. Motion defeated, 4 – 4.

LM made motion to recommend the amount of \$21,403.00 for the BOH Salaries/Wages account (15101-51130); seconded by MS. So voted, 6 – 2.

KS asked if \$130 for lake testing could be removed from the Purchase of Services account since the BOH will be using their revolving fund to conduct lake testing in FY14. Linda Cocalis said that was okay with her.

LM made motion to recommend the amount of \$2,140.00 for the BOH Purchase of Services account (15102-52000); seconded by MS. So voted, 8 – 0.

LM made motion to recommend the amount of \$1,938.00 for the BOH Supplies account (15102-54000); seconded by MS. So voted, 8 – 0.

LM made motion to recommend the amount of \$1,370.00 for the BOH Other Charges account (15102-57000); seconded by MS. So voted, 8 – 0.

KS stated that applying COLA of 2.5% to the Department Head Salary is a total of \$60,002.00

JL made motion to recommend the amount of \$60,002.00 for the BOH Department Head Salary account (15101-51120); seconded by KN. LM made a motion to amend for the amount of \$64,574.00; seconded by MS. The motion to amend failed by a vote of 3 – 5. The original motion of \$60,002.00 passed on a vote of 6 – 2.

Linda Cocalis stated the Department Head has the authority of the BOH which has the broadest responsibilities of all Town departments. The Department Head also has oversight of employees. The current Department Head has a Masters degree and has worked diligently at making the entire BOH more professional.

For Article 1 – Town Reports, SA made a motion to approve the article as written; seconded by KN. So voted, 8 – 0.

For Article 2 – CPC Report, AW made a motion to approve the article as written; seconded by SA. So voted, 8 – 0.

For Article 7 – Town Budget, SA made a motion to approve the article as written; seconded by KN. So voted, 8 – 0.

For Article 8 – CPC Administration, SA made a motion to approve the article as written; seconded by MS. So voted, 8 – 0.

For Article 9 – CPC North Cemetery, AW made a motion to approve the article as written; seconded by MS. So voted, 8 – 0.

For Article 12 – Sewer Project Debt, AW made a motion to approve the article as written; seconded by MS. So voted, 8 – 0.

For Article 13 – CPC Debt Service, KN made a motion to approve the article as written; seconded by MS. So voted, 8 – 0.

For Article 18 – OPEB Trust Fund, SA made a motion to approve the article as written; seconded by MS. So voted, 8 – 0.

Motion made to adjourn at 10:45 PM by KN; seconded by BJ. So voted, 8 – 0.

Respectfully submitted,

Kevin J. Smith